

Secondary - Grades 7-12

Co-Curricular

Request for Fee Refund



Please complete this form if you are requesting a refund of fees you paid for participation in co-curricular activities. The guidelines for approval and denial of refunds are stated below. Final decisions regarding the approval of refunds shall be made by the District Athletic Director for all school sponsored athletics and by the building Principal for all club and activities.

A. Refunds

If a student is no longer able to participate in an activity due to circumstances beyond his/her control, a refund may be requested.

1. Examples of requests for refunds that would be approved include

- a) A season ending injury in a sport or an activity that wouldn't permit further participation
- b) A family who leaves the district part way through an athletic season or part way through the school year for a year-long club or activity
- c) Participants that do not make a team as a result of the tryout process will receive a full refund.

2. Examples of requests for refunds that would not be approved include

- a) A student being removed from a team, club, or activity for academic or disciplinary reasons
- b) A student being removed from a team, club, or activity for athletic code or club/activity rules violations
- c) A student who voluntarily decides to no longer participate
- d) Participants who complete at least 50% of a season will not qualify for a refund.

Refund Request

Student Name _____ School _____

Sport, Club, or Activity _____

Please state reason for refund request

Signature of Student _____

Date _____

Signature of Parent/Guardian _____

Date _____

(required if student is under age 18)

For Office Use Only

_____ Refund Approved (Form sent to business office for processing.)

_____ Refund Denied (Form and explanation sent to student and parent/guardian.)

Signature of Principal/Athletic Director _____ Date _____